

Aquamarijn Noord

Team Charter

Purpose

Reasons for the team's formation:

- Some people in our group already know each other's skills
- We are openminded

Stakeholders:

- Our team
- Mileaux (our client)
- Teachers

Mileaux expectations:

- Logo
- Website
- Videoclip(s)
- Business cards
- Social Media content

We'll use these platforms/items to promote her as a singer. She's openminded for fresh / other ideas, but she wants to keep her own style.

Goals

Our goal is to brand our client professionally while learning about the latest trends in media, developing our skills and delivering professional products. Our group is motivated to do so and are also willing to contribute in our free time.

Member Roles and Responsibilities

Team Member	Roles/Responsibilities
Daan Donkers	Overseer --> planning & tasks Pitcher/ presenter
Mex Cuijlits	Overseer --> Designs Groups process documentation
Coen Couwenberg	Middleman organizations / people Groups process documentation
Joep van Dijk	Overseer --> planning & tasks Groups process documentation
Wouter Koopman	Overseer --> GIT Groups process documentation
Jasper Driessen	Middleman organizations/ people Helper --> GIT

Ground Rules

Our team will work from 9 am until 4 pm unless more time is required. We will not take note of attendance but in case of laxity, the person in question will be addressed. There will be a stand up moment every morning at 11 am to talk about our progress, deadlines and input. During discussions we will be using a voting system. We expect every team member to give it their best, be motivated and follow the rules we have established.

Our team will keep track of the FeedPulse.

Potential Barriers and Coping Strategies

In case of absence the group will discuss the following possibilities: If a person can work from home, they will. If a person cannot reach their goals, other group members will take temporarily responsibility of their work. If the person in question cannot work at all further action will be taken.

In case of heated discussions other group members will act as jury and will vote for the best option.

Signees

14-02-2020 – Jasper Driessen

14-02-2020 – Joep van Dijk

14-02-2020 – Daan Donkers

14-02-2020 – Wouter Koopman

21-02-2020 – Mexx Cuijlits

13-03-2020 – Coen Couwenberg